**Position Description –Education Associate**

Salary: $54,000 annually (12 months)

Terms: 100% FTE position that includes fringe benefits

Legal Employer: \*Spartanburg 7 School District

Start Date: July 1, 2019

[S2TEM Centers SC](https://www.s2temsc.org/) is an innovation partnership managed by [South Carolina’s Coalition for Mathematics & Science (SCCMS)](https://www.sccoalition.org/) at Clemson University. Its purposes are to improve instruction and accelerate student learning in Science, Technology, Engineering and Mathematics (STEM) content areas through innovation, support and research activities.

*NOTE: This Innovation Partnership is supported by a variety of funding sources. In the event the anticipated funds are not available, this position will be terminated.*

Equipment and travel support for the Education Associate will be provided through the [Upcountry Regional Center](https://www.s2temsc.org/locations.html). The Education Associate will report to the Regional Coordinator.

Responsibilities:

* Deliver sponsor-funded services to schools and other clients with emphasis on the counties located within the [Upcountry Region](https://www.s2temsc.org/locations.html). (85%)
* Generate new service agreements through contracts/grants. (10%)
* Develop knowledge, skills and abilities to enhance professional and organizational capacity. (5%)

Minimum Requirements:

* Bachelor’s Degree in relevant field of study. Advanced degree preferred.
* Ability to travel including overnight trips.
* Ability to lift teaching materials (40 - 60 lbs).
* SC Law Enforcement Division Criminal Records Check.

Expected Knowledge, Skills and Abilities:

* Works effectively in a collaborative, professional and self-directed learning community.
* Exceptional interpersonal skills.
* Experience in PK-12 school settings. (Upcountry Region experience is preferred.)
* Depth of knowledge in one or more STEM content area.
* Knowledge of state and national STEM reform efforts.
* Communicates ideas and information both orally and in writing.
* Analyzes problems and implements solutions in a fast-paced setting.
* Interprets and applies laws, regulations, policies and procedures.
* Proficient in the use of computer systems and standard office software.

Preference will be given to candidates demonstrating one or more of:

* Experience as an instructional coach or mentor (Cognitive Coaching SM model)
* Ability to use instructional technologies to improve PK-12 student learning in STEM
* Ability to use project-based learning strategies to improve PK-12 student learning in STEM

To apply, interested candidates should send a cover letter and detailed curriculum vita to:

Susie Teague - [steague@s2temsc.org](mailto:steague@s2temsc.org)

Applications received by **May 30, 2019** are guaranteed full consideration; however, applications will continue to be received until the position is filled.

*\*Spartanburg County School District Seven does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding nondiscrimination policies: Dr. Carlotta Redish, The Charles H. Humphries, Jr. Administration Building, 610 Dupre Drive, Spartanburg, SC 29307, (864)594-4400.*